
Online Uniform Ordering Process. (Stock).

Step 1: Log on to www.letsoptimise.com.

Step 2: Enter your Username, (which we provide for you). Enter your Password, (which we provide for you)

Step 3: Click Login

Step 4: A list of categories will be shown. Click on the relevant category to bring up the products available. Click on an item you wish to order.

Step 5: Select the appropriate colour and size on the drop-down menu

Step 6: Put the number required in the quantity box and click Add to basket

Step 7: Repeat this for the rest of the items you wish to order

Step 8: Once you have completed your order click view basket. You will then see a summary of what you have ordered, and you will have the option to amend or cancel if required

Step 9: You will then need to insert a PO Number

Step 10: Check that the delivery address is correct if not you can change this

Step 11: Then press the Checkout button and you are done. The system will automatically send you an order confirmation email for your records

Step 12: Finally, log out using the appropriate button which is in the top left-hand side of the screen. Order history can be viewed by clicking the 'order history' tab on the webpage. (For more info on this please contact Safpro.)

Please email sales@safpro.co.uk if you need to return any wrongly sent item or items that do not fit, and we will then arrange for a credit or a replacement to be sent, subject to terms.

**If you have any questions, please call Safpro on 01452 529050 or
send an email to: sales@safpro.co.uk**

